

MAYOR:
Bradley D. Belt

TOWN ADMINISTRATOR:
Stephanie Tillerson

TOWN ATTORNEY:
Stafford J. McQuillin III



MAYOR PRO TEMPORE:
Russell A. Berner

COUNCIL MEMBERS:
E. Luke Farrell
Madeleine Kaye
Lance Spencer

Town of Kiawah Island
INFRASTRUCTURE & PUBLIC WORKS COMMITTEE
Council Chambers Meeting Room
March 6, 2025; 10:00 am

AGENDA

- I. Call to Order:**
- II. Roll Call:**
- III. Citizens' Comments (Agenda Items Only):**
- IV. Approval of Minutes:**
None
- V. Old Business:**
None
- VI. New Business:**
 - A.** Kickoff and Charter Review
 - B.** Consideration of Hiring a Consultant to Explore the Purchase of Kiawah Island Utility
 - C.** Cellular and Fiber to the Home Improvements Update
 - D.** Review Mayor's List of Initiatives, Prioritize, and Assign Actions
 - E.** Discussion on Rights of Way Access
 - F.** Discussion on Franchise Fees
- VII. Chairman's Updates**
- VIII. Committee Members' Comments:**
- IX. Citizens' Comments:**
- X. Adjournment:**

Town of Kiawah Island

Infrastructure and Public Works Committee Charter

1. The Infrastructure and Public Works Committee is an advisory body to the Mayor and Town Council of Kiawah Island, focusing on critical infrastructure and public services. The committee evaluates and recommends improvements for essential community systems and services, including the Town municipal center, public roads and leisure trails, solid waste management, water and sewer, electricity, and communication infrastructure. Through strategic oversight and planning, the committee enhances the quality and efficiency of services across Kiawah Island, ensuring the community's infrastructure needs are met effectively and sustainably.
2. The Committee shall be chaired by a member of the Town Council, with the support of the Public Works Director. It shall comprise at least three (3), but not more than five (5) persons recommended by the Chair and approved by the Mayor and the Town Council. Members' terms shall be one year and expire annually on January 31. The Mayor and the Town Council may reappoint committee members for successive terms. The Committee may also include non-voting representatives of the Kiawah Island Community Association, Kiawah Island Golf Resort, and Kiawah Island Club. Service providers will also be invited and are encouraged to attend Committee meetings.
3. Committee functions include:
 - Review and evaluate the effectiveness of Town infrastructure systems and public services, providing recommendations for improvements to Town Council.
 - Evaluate contractor performance and service delivery quality, making recommendations to enhance service efficiency and value.
 - Review utility service performance and reliability, recommending improvements for electric, water/sewer, cable, communications, cell, and transportation services.
 - Review and provide input on long-term infrastructure and facilities planning to align with the Town's Comprehensive Plan.
 - Make recommendations to the Town Council regarding infrastructure projects, maintenance priorities, and service improvements.
 - Assist in monitoring specific infrastructure projects or studies when requested by the Public Works Director and approved by the Mayor.
4. The Committee will be responsible to the Town Council and has no authority to spend funds or supervise staff except as approved by the Town Council. Annually, the Committee will prepare a budget request covering committee activities for submittal to the Town Council for approval and inclusion in the overall budget, if appropriate.

Infrastructure & Public Works Committee

Municipal Center Council Chambers

March 6, 2025, 10:00 am



Near Term (Q1-2)

- ▶ Finalize landscaping contract and meet with provider
- ▶ Acquire and install speed monitor devices (assuming W&M and Council approval at January meetings)
Status of sign surrounds at main gate?
- ▶ Replacing/repaving portions of BWD and KIP leisure trails
- ▶ Replace KIP vegetation and assess new landscaping on the traffic circle
- ▶ Propose/install solution for area in front of Little Rabbit Lane (may need to be in latter half of year depending on costs/budget impact)
- ▶ Status of resolving drainage issue at maintenance building?
- ▶ Schedule public meeting (perhaps in conjunction with KICA) with all infrastructure providers with regard to resiliency/emergency preparedness, capacity, and capital investment in aging infrastructure
- ▶ Continue assessment of cell coverage options (in coordination with Planning Department regarding zoning text amendments)
- ▶ Meet with SCDOT and consider options for pedestrian/bike access to FFV and turn lane in and out of municipal center

Longer Term

- ▶ BWD repaving in next budget (also possible circle at end of BWD?)
- ▶ Assess options for wastewater service at municipal center
- ▶ Update previous review of raising portions of KIP (around Mingo curve)
- ▶ Potential new community facilities at municipal center
- ▶ Work with CARTA and other stakeholders re public transport to FFV
- ▶ Assess potential KIU purchase